

**National Institute on Drug Abuse Clinical Trials Network Dissemination Initiative
Mentor-Facilitated Training Award Program Application**

**Mentor-Facilitated Training Award
Application Instructions**

The Mentor-Facilitated Training (MFT) award aims to support the development of dedicated, qualified clinicians and champions who wish to develop expertise in substance use disorder (SUD) education through a one-year sponsored project and mentorship. Projects are developed to disseminate existing research on SUD screening, assessment, diagnosis, treatment, or management.

Eligibility

To be considered for the award, candidates must meet the following eligibility criteria:

- The applicant may be enrolled in an approved clinical residency or a clinical fellowship training program.
- Applicants must not have a National Institutes of Health (NIH) research fellowship, an NIH research award, or a NIH career development award.
- Previous MFT awardees are not eligible to receive another award.

Requirements

Gather the following information for your application:

1. **Sponsor Affiliation.** Choose the professional organization that is sponsoring your application.
2. **Abstract:** Provide a brief summary of your proposed project.
3. **Candidate Statement:** Write a statement outlining your qualifications, experiences, and motivation for pursuing the mentor-facilitated training.
4. **Project Description:** Provide a comprehensive description of the project, including background information, goals, and objectives (e.g., create a novel curriculum, challenge an existing paradigm or clinical practice, or address a critical barrier to progress in the field).
5. **Project Protocol:** Explain the significance of your project and how you seek to refine or improve existing practices. Describe the project aims, methodology and how you will evaluate its success.
6. **Timeline:** Include a detailed timeline specifying the activities and milestones for the award year. Describe how you and your mentor would work together to meet the goals of your project and how your mentor would monitor your progress.
7. **Biographical sketches:** Include the current biographical sketches for you and your mentor(s).

8. **Other Support:** In addition to your mentor, provide a list of other associates or consultants and how they will contribute to your project. Tell us about the institutional facilities and support available to you (e.g., assistance with statistical calculations).
9. **Budget and Justification:** Prepare a budget for the project, indicating the requested funding and justifying the need for each item.
10. **Literature Cited:** Include a list of references cited in the application.
11. **Letter Detailing Funding History:** Submit a letter detailing any current and previous funding received.
12. **Letter of Support from Mentor and Co-Mentors, if applicable:** Obtain a letter of support from proposed mentor(s), indicating their commitment to supporting and guiding you throughout the project.
13. **Letter of Support from Department Chair/Program Director:** Obtain a letter of support from the current department chair or appropriate program director, affirming their support for your participation in the MFT program.

Selection

Applications will be evaluated by researchers, program managers, and clinicians with experience in dissemination of findings from the field of SUD. Each application will be assessed on the following criteria:

1. **Qualifications of the Applicant:** The applicant's background, experiences, and qualifications.
2. **Qualifications of the Mentor:** The mentor's expertise, experience, and commitment to supporting the applicant.
3. **Merit of the Training Plan and Project:** The overall quality and viability of the proposed training plan and project.
4. **Budget Adequacy:** The capacity to meet the objectives outlined in the application.
5. **Institutional Support:** The commitment and willingness of the applicant's institution to provide facilities and support to complete the project as described.

If you have other questions or need assistance with the application process, please contact your sponsoring institution or Bizzell US project manager at ctnmftapplications@bizzellus.com for support. Best of luck with your application!