

National Institute on Drug Abuse Clinical Trials Network Dissemination Initiative
Mentor-Facilitated Training Award Program Application

Mentor-Facilitated Training Award Application Instructions

The Mentor-Facilitated Training (MFT) Award aims to support the development of dedicated, qualified clinicians and champions who wish to develop expertise in substance use disorder (SUD) education through a one-year sponsored project and mentorship. Projects are developed to disseminate existing research on SUD screening, assessment, diagnosis, treatment, or management.

Eligibility

To be considered for the award, candidates must meet the following eligibility criteria:

- The applicant must be enrolled in health care professional training or a trainee in an approved clinical residency or a clinical fellowship training program.
- Applicants must not have a National Institutes of Health (NIH) research fellowship, an NIH research award, or a NIH career development award.
- Previous MFT awardees are not eligible to receive another award.

Requirements

Online applications may be submitted through this link: <https://ctnmftapplications.org>.

Gather the following information for your application.

1. **Sponsor Affiliation:** Choose the professional organization that is sponsoring your application.
2. **Abstract:** Provide a brief summary of your proposed project and any associated activities (e.g., coursework, other technical training). Include rationale, specific aims, and significance.
3. **Candidate Statement:** Write a statement outlining your qualifications, experiences, and motivation for pursuing the mentor-facilitated training.
4. **Project Description:**
 - *Background Information*
Explain the importance of the problem or critical barrier to progress in the field that your project addresses. Explain how your project will improve scientific knowledge, technical capability, and/or clinical practice.
 - *Objectives*
State concisely the specific objectives of your project (e.g., create a novel curriculum, challenge an existing paradigm or clinical practice, or address a critical barrier to progress in the field).



- *Proposed Methods or Activities*
 - Describe your overall strategy, methodology, and how you will evaluate your project's success.
 - Discuss potential problems, alternative strategies, and benchmarks for success.
 - If the project is in the early stages of development, describe your strategy to establish feasibility and manage any risks to the proposed work.
5. **Project Protocol:** Describe how you aim to achieve your project objectives.
 6. **Timeline:** Specify the expected milestones and activities for each month throughout the award year. Describe how you and your mentor will work together to meet the objectives of your project and how your mentor would monitor your progress.
 7. **Biographical sketches:** Include current biographical sketches for you and your mentor(s).
 8. **Other Support:** If applicable, provide a list of other associates or consultants and describe how they will contribute to your project. Tell us about facilities and support available to you through your institution (e.g., assistance with statistical calculations).
 9. **Budget and Justification:** Indicate how the money will be spent. Justify all major expenditures. Include estimated travel expenses.
 10. **Literature Cited:** Include a list of references cited in the application.
 11. **Letter Detailing Funding History:** Explain any current and previous funding received.
 12. **Letters of Support:** Include letters of support from the mentor(s), your department chairs or appropriate program director affirming their support for your participation in the MFT program.

Selection

Applications will be evaluated by researchers, program managers, and clinicians with experience in dissemination of findings from the field of SUD. Each application will be assessed on the following criteria:

1. **Qualifications of the Applicant:** The applicant's background, experiences, and qualifications.
2. **Qualifications of the Mentor:** The mentor's expertise, experience, and commitment to supporting the applicant.
3. **Merit of the Training Plan and Project:** The overall quality and viability of the proposed training plan and project.
4. **Budget Adequacy:** The capacity to meet the objectives outlined in the application.
5. **Institutional Support:** The commitment and willingness of the applicant's institution to provide facilities and support to complete the project as described.

If you have other questions or need assistance with the application process, please contact your sponsoring institution or the Bizzell US project manager at ctnmftapplications@bizzellus.com for support. Best of luck with your application!

